

# RENTAL APPLICATION

**PLEASE NOTE:** A non-refundable\* processing fee of \$15.00 per person must be submitted with this Rental Application.  
\*Refundable only if Landlord chooses to rent to another applicant prior to processing this Application.

INSPECTION OF DRIVER'S LICENSE AND SOCIAL SECURITY NUMBER IS REQUIRED. Verified by \_\_\_\_\_ Date \_\_\_\_\_

DRIVERS LICENSE INFORMATION (state/province & number): \_\_\_\_\_

**Please complete all sections legibly. Separate applications must be submitted by each applicant over 18 (including spouse) who will be residing at these premises.**

Address of premises to be rented: \_\_\_\_\_ Apt. # \_\_\_\_\_ Monthly rental amount: \$ \_\_\_\_\_

Full legal name: \_\_\_\_\_ Maiden/Other names used: \_\_\_\_\_  
(Last) (First) (Middle)

Social Security number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Current home phone: ( ) \_\_\_\_\_ cellular phone: ( ) \_\_\_\_\_ ( ) other: \_\_\_\_\_

Current address: \_\_\_\_\_  
(Street/P.O. Box) (Apt.#) (City) (State) (Zip)

Date you moved in: \_\_\_\_\_ Monthly pmt.: \$ \_\_\_\_\_ [ ] rent [ ] own Have you given proper written notice to terminate? [ ] yes [ ] no  
(month/year)

If no, please explain: \_\_\_\_\_

Current Landlord's name: \_\_\_\_\_ Address: \_\_\_\_\_

Current Landlord's phone: ( ) \_\_\_\_\_ Your reason for moving: \_\_\_\_\_

Please list **ALL** other occupants who will be living with you:

1) Name: \_\_\_\_\_ 2) Name: \_\_\_\_\_ 3) Name: \_\_\_\_\_ 4) Name: \_\_\_\_\_

5) Name: \_\_\_\_\_ 6) Name: \_\_\_\_\_ 7) Name: \_\_\_\_\_ 8) Name: \_\_\_\_\_

Do you or any of the above persons smoke? [ ] yes [ ] no Do you or any of the above persons use illegal drugs? [ ] yes [ ] no

If you have lived at the above address for less than 5 years, please list your 2 previous residences, starting with the most recent:

Previous Address: \_\_\_\_\_ Apt. #: \_\_\_\_\_ Monthly pmt.: \$ \_\_\_\_\_ [ ] rent [ ] own

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for moving: \_\_\_\_\_  
(month/year) (month/year)

Landlord's name: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Previous Address: \_\_\_\_\_ Apt. #: \_\_\_\_\_ Monthly pmt.: \$ \_\_\_\_\_ [ ] rent [ ] own

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for moving: \_\_\_\_\_  
(month/year) (month/year)

Landlord's name: \_\_\_\_\_ Address: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Do you have or intend to have any pets? [ ] yes Type \_\_\_\_\_ [ ] no ...any water-filled furniture or aquariums? [ ] yes [ ] no

Are you currently on parole or probation anywhere? [ ] yes [ ] no. If yes, please explain and give the name and phone number of your officer: \_\_\_\_\_

Current occupation: (Military applicants please go to "Military Service" section below)

Employer Name: \_\_\_\_\_ Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_ Supervisor: \_\_\_\_\_ Date you began (mo/year): \_\_\_\_\_ Monthly gross pay: \$ \_\_\_\_\_

Job title and duties: \_\_\_\_\_

(Over, please)

If you have been with your present employer for less than 5 years, please list your 3 previous employers, starting with the most recent:

1) Employer Name: \_\_\_\_\_ Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_ Supervisor: \_\_\_\_\_ Date you began(mo/year): \_\_\_\_\_ Date you left(mo/year): \_\_\_\_\_

Job title and duties: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_ Monthly gross pay: \$ \_\_\_\_\_

2) Employer Name: \_\_\_\_\_ Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_ Supervisor: \_\_\_\_\_ Date you began(mo/year): \_\_\_\_\_ Date you left(mo/year): \_\_\_\_\_

Job title and duties: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_ Monthly gross pay: \$ \_\_\_\_\_

3) Employer Name: \_\_\_\_\_ Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_ Supervisor: \_\_\_\_\_ Date you began(mo/year): \_\_\_\_\_ Date you left(mo/year): \_\_\_\_\_

Job title and duties: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_ Monthly gross pay: \$ \_\_\_\_\_

**Military Service:** Branch: \_\_\_\_\_ Rank/rate: \_\_\_\_\_ Date enlisted (mo/year): \_\_\_\_\_ MOS/Specialty: \_\_\_\_\_

Monthly take-home pay: \$ \_\_\_\_\_ Address of duty station: \_\_\_\_\_

Commanding Officer's name: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Source(s) and amount(s) of any other income: (please be specific) \_\_\_\_\_

**Checking Account:** Name of bank: \_\_\_\_\_ Branch: \_\_\_\_\_ City/State: \_\_\_\_\_

Account number: \_\_\_\_\_ Current balance: \$ \_\_\_\_\_ Date account was opened(mo/year): \_\_\_\_\_

**Savings Account:** Name of bank: \_\_\_\_\_ Branch: \_\_\_\_\_ City/State: \_\_\_\_\_

Account number: \_\_\_\_\_ Current balance: \$ \_\_\_\_\_ Date account was opened(mo/year): \_\_\_\_\_

**Major credit card:** Account number: \_\_\_\_\_ Current balance: \$ \_\_\_\_\_ Avg. monthly pmt. \$ \_\_\_\_\_

**Other credit reference:** Account number: \_\_\_\_\_ Current balance: \$ \_\_\_\_\_ Avg. monthly pmt. \$ \_\_\_\_\_

**Vehicle(s):** Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Color: \_\_\_\_\_ Plate number: \_\_\_\_\_ State: \_\_\_\_\_

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Color: \_\_\_\_\_ Plate number: \_\_\_\_\_ State: \_\_\_\_\_

Description of any other vehicle (car, boat, trailer, recreational vehicle, etc.) you would like to keep on the premises (prior written permission separate from this application must be obtained from Landlord): \_\_\_\_\_

**Emergency Contact:** In case of emergency notify:

(Name)

(Address/City/State)

(Phone)

(Relationship)

### Authorization:

The undersigned applicant hereby declares that all information provided on this Rental Application is true and correct to the best of his/her knowledge. Applicant hereby authorizes the owner, manager, or his/her agent (hereinafter "Landlord") to verify any information at any time contained in this application, including but not limited to, verification of current residency and employment. Applicant understands that this verification process may include obtaining a tenant performance / credit report from various consumer reporting sources and specifically authorizes the Landlord to obtain such reports as allowed by the Fair Credit Reporting Act. This application is for preliminary screening use only and does not obligate Landlord to execute a rental agreement or deliver possession of the premises. Applicant further acknowledges that any false information contained herein will void this application and terminate any rental agreement.

(Printed legal name of applicant)

(Signature of applicant)

(Date)

**NOTE:** If you are selected as a tenant, the Landlord, as a subscriber of RPOA, has the authority to submit an adverse report on your future tenant performance to national tenant/credit bureaus, as provided for in the Fair Credit Reporting Act. The report may affect your consumer (credit) evaluation as well as your obtaining future rental housing.